



Date: March 9, 2009
TO: Duke Faculty
FR: Chris Boyd, Duke Textbook Store
RE: Summer 2009 Textbook Requisitions

We are currently working on Summer 2009 Textbook Requisitions in order to prepare for the end of Spring Semester Buyback period (April 27 – May 2). Please complete and return your textbook requisition forms to the Textbook Store by the target date of **March 27, 2009**.

As always, Summer 2009 Textbook Requisitions will be accepted at any time, and the Textbook Store staff will do whatever is possible to have the textbooks available before the start of classes.

Requisitions can be submitted by:

Fax: (919) 684-8619
Email: textbook@notes.duke.edu
Online: <http://www.dukestores.duke.edu/textbook.php>
(see attachment for step-by-step instructions)

If you have any questions, please do not hesitate to contact us.

Summer Session Textbook Information, ordering, and forms are also available via our website:

<http://www.dukestores.duke.edu/textbook.php>

Click on **Faculty Resources**.